

# Headquarters U.S. Air Force

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*Integrity - Service - Excellence*

## Our Role in GSA Task Orders & MIPRs

**SAF/AQCP**  
**6 October 2004**





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# Top 10 Reasons to Move to Wash DC



- 10) You can work half days (6 am - 6 pm)
- 9) It only takes 3 hours out of your day to commute to/from work
- 8) The Montreal Expos are moving to S.E. Wash DC (Just wear your flak vest to the game)
- 7) 55 MPH really means 85 MPH
- 6) The Redskins have Joe Gibbs back (not that it matters)
- 5) There are plenty of bridges to jump off of
- 4) You can get a GPS unit to navigate the “Puzzle Palace”
- 3) Politics, Politics, Politics
- 2) You can buy a \$250K house for \$500K
- 1) You can have my job and implement this policy



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# Our Role in GSA Task Orders



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## ■ Overview

- The Case for Change
- Use of Non-DoD Contracts (GSA and others)
- New Draft AF Procedures on Use of Non-DoD Contracts
  - Direct and Assisted Acquisition of Supplies
  - Direct and Assisted Acquisition of Services
  - Economy Act Considerations
- Military Interdepartmental Purchase Requests (MIPRs)
- Training Resources



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# Our Role in GSA Task Orders

## & MIPRs



### ■ The Case for Change

- GSA internal audits found numerous problems with GSA's assisted acquisitions (GSA obligated DoD \$)
- DoD failed the “Washington Post” test
  - Interrogation Services at Abu Ghraib prison
  - Begs the question: What else is out there?





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- The Case for Change (con't)

- Problems raised Congressional concerns
  - Senate version of NDAA for FY05 requires joint DoD and GSA IG audits of internal processes and controls in DoD and GSA
- DoD IG Audit of DoD Purchases through GSA
  - Audit (required by Senate) began in September and will focus on these issues:
    - Was there a legitimate need for DoD to use GSA?
    - Were DoD requirements clearly defined? Bona-fide need?
    - Were DoD funds properly used?
    - Is there a clear audit trail for DoD funds?





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## ■ The Case for Change (con't)

- Director, Defense Procurement and Acquisition Policy (DPAP) to issue policy on DoD's use of non-DoD contracts
  - Head off further Congressional constraints
  - Ensure acquisition laws and regulations are followed
  - Policy will apply to all non-DoD acquisitions **above the SAT (\$100K)** including those with required sources
  - DoD Policy expected to be **effective o/a 1 JAN 05**
  - DFARS Case to be initiated





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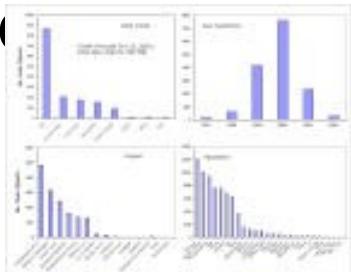
# Our Role in GSA Task Orders & MIPRs



## ■ The Case for Change (con't)

→ Draft DPAP policy memo requires:

- AF procedures for reviewing/approving non-DoD contracts
- Evaluation of whether use of a non-DoD contract is in the best interest of DoD
- Scope determination by the DoD Contracting Officer
- Review of compliance with appropriation limitations
- Incorporation of DoD terms and conditions (particularly statutory requirements, e.g. Buy American)
- (Diagram showing data to analyze use of non-DoD contracts)





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## ■ Use of Non-DoD Contracts

- Can we still use non-DoD contracts?
  - Required sources
  - DoD contracts preferred?
- Thorough market research is critical to determine if DoD contracts exist or if new contracts could be awarded to meet our needs
  - Non-DoD contracts are not a substitute for poor planning
  - Non-DoD contracts are not a place to “park” funds





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## ■ Use of Non-DoD Contracts

→ Factors you must consider when using non-DoD contracts

- Must be in the best interest of DoD
- Meets customer needs – quality, delivery, price
- Work must be in scope of the contract to be used
- Cost effective (taking into consideration any fees, discounts, etc)
- Contract administration requirements
- Consideration of small business
- Unavailability of a suitable DoD contract





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## & MIPRs



- New Draft AF Procedures for Use of Non-DoD Contracts
  - Addresses direct (AF CO issues order) and assisted acquisitions (AF MIPRs funds to non-DoD agency for contracting action and obligation)
  - Maximizes use of existing AF procedures, e.g. requirement for Services Designated Official (SDO) to approve any services purchase request to be awarded by another agency
  - I team approach!





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# Our Role in GSA Task Orders

## & MIPRs



- New Draft AF Procedures for Use of Non-DoD Contracts
  - Direct Acquisition of Supplies (>SAT)
    - Includes orders against non-DoD contracts (yes - that means GSA FSS orders) and BPA's issued against GSA Federal Supply Schedules
    - Requiring organization (Program Mgr, Project Mgr, or requirement initiator) or Contracting Officer must document with a MFR or D&F that:
      - Order is in the best interest of the AF
      - Supplies are within scope (covered by the contract)
      - Funding appropriation is proper (coordinate with FM)
      - DoD terms and conditions are incorporated (as required)



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# Our Role in GSA Task Orders

## & MIPRs



- New Draft AF Procedures for Use of Non-DoD Contracts
  - Assisted Acquisition of Supplies (>SAT)
    - Requiring organization coordinates with CONS in advance
    - Requiring organization must document with a MFR that:
      - Order is in the best interest of the AF
      - Supplies are within scope (covered by the contract)
      - Funding appropriation is proper (coordinate with FM)
      - DoD terms and conditions are incorporated (as required)
    - MFR must be approved by COI





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- New Draft AF Procedures for Use of Non-DoD Contracts
  - Direct Acquisition of Services (>SAT)
    - Must comply with existing AFFARS 5337.170-3, Approval Requirements
      - SDO must approve any services acquisition that is not performance based
    - Requiring organization (Program Mgr, Project Mgr, or requirement initiator) or Contracting Officer must document with a MFR or D&F that:
      - Order is in the best interest of the AF
      - Services are within scope of the contract
      - Funding appropriation is proper (coordinate with FM)
      - DoD terms and conditions are incorporated (as required)



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# Our Role in GSA Task Orders

## & MIPRs



- New Draft AF Procedures for Use of Non-DoD Contracts
  - Assisted Acquisition of Services
    - AFFARS 5337.170-3(b) requires the SDO to approve any services acquisition purchased using a contract or task order being awarded by a non-DoD Agency
    - Requiring organization must document with an Acq Plan or MFR that:
      - Use of a non-DoD contract is in the best interest of the AF
      - Services are within scope of the contract
      - Funding appropriation is proper (coordinate with FM)
      - DoD terms and conditions are incorporated (as required)
    - Non-DoD contract must be approved by the SDO





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# Our Role in GSA Task Orders & MIPRs

- New Draft AF Procedures for Use of Non-DoD Contracts



## → Economy Act Considerations

- Permits ordering of supplies and services from another Federal Agency when there is no other specific authority to do so
- See AFFARS IG5317.5
- Assisted Acquisitions by GSA are covered by other statutory authorizations, e.g. Property Act, Clinger-Cohen Act, etc
- For Economy Act acquisitions, the Economy Act D&F will suffice for documentation purposes



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# Our Role in GSA Task Orders



## & MIPRs

- Military Interdepartmental Purchase Requests (MIP)
  - AF MIPR Test Case
    - SAF/FM Transformation Initiative
    - Addresses AFAA audit recommendations for improvements
    - AETC Pilot Test Bed
      - Contracting review of MIPRs through ABSS
      - Workshop in NOV to discuss revised procedures/training needs
    - AQC and FMP to provide guidance and training to RA's, CO's and Certifying Officials
    - Goal – implement throughout AF (several MAJCOMS already require MIPRs to flow through CONS)
    - Result – smarter business decisions!





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# Our Role in GSA Task Orders & MIPRs

- Training Resources
  - DPAP website on Proper Use of Non-DoD Contracts (includes link to GSA websites and training)
    - <http://www.acq.osd.mil/dpap/specIFICpolicy/index.htm>
  - E-gov Interagency Contract Directory - contracts for use by multiple agencies (including DoD contracts)
    - [www.contractdirectory.gov](http://www.contractdirectory.gov)
  - Market Research
    - See AFFARS Library Part 5310
  - New SAF/AQC Homepage
    - Special Interest Area
      - <http://www.safaq.hq.af.mil/contracting/restricted/special/index.cfm>





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## **Questions?**